

Minutes of the Regular Board Meeting of Thornapple Township: January 13, 2026

Chairman Tom Zelm called the meeting to order at 7:00 pm, followed by the Pledge of Allegiance. Open meeting compliance was verified with notice posted in three locations.

Roll Call

Board members present: Chair, Tom Zelm; Supervisor, John Rautio; Treasurer, Sue Pinnow; Clerk, Becky Smith; Quorum verified: YES

1 citizen present

Order of Business

- 1. Reading & action on board minutes:** December's meeting minutes were presented by the clerk: no amendments were necessary. A motion to approve the minutes was made by Tom Zelm and seconded by John Rautio; the motion carried.
- 2. Treasurer's report:** Sue Pinnow presented the treasurer's report. The savings balance was included to show the tax settlement checks and amounts. Two unknown QuickBooks charges were discussed which will be looked into and hopefully resolved easily. A motion to approve the previous month's financial report as presented was made by Tom Zelm and seconded by John Rautio; the motion carried.
- 3. Review & approve payment of bills due:** The month's bills were reviewed and approved to be paid. A motion to approve bills was made by Tom and seconded by John; the motion carried.
- 4. Roads report:** JR reported on the roads – very icy.
- 5. Equipment Report:** JR reported on the equipment. Most everything is still in working order; however, the boom on the mower may be irreparable, and the truck's windshield is causing a nighttime visibility hazard due to a negligent sandblasting job. At the least, the windshield on the driver's side needs replacing.
- 6. Website details:** Nothing needed discussion.
- 7. Buildings/Town Hall/Recycling Center:** Sue Pinnow mentioned the ice hazard for people in front of the dumpsters; JR proposed possibly adding some extra sand in the area or rearranging the dumpsters' position to better advantage.
- 8. Citizens' comments:** Tom noted the previously discussed services for road analyzing had been checked into. The representative was unable to make the current meeting but will be present for February's meeting.

John mentioned that he had looked up the building ordinances as promised and found that the Township does have its own set, along with authority to issue citations for unpermitted work.

- 9. Adjourn meeting:** A motion to adjourn the meeting was made at 7:35 PM by Tom Zelm and seconded by John Rautio; the motion carried.

Next month's meeting will be on: February 10th at 7:00 PM.

Minutes prepared by: Becky Smith, Clerk

Minutes seen and approved by:

Tom Zelm, Chairman

Ryan Smith, Supervisor

John Rautio, Supervisor