

Minutes of the Regular Board Meeting of Thornapple Township: February 10, 2026

Chairman Tom Zelm called the meeting to order at 7:00 pm, followed by the Pledge of Allegiance. Open meeting compliance was verified with notice posted in three locations.

Roll Call

Board members present: Chair, Tom Zelm; Supervisor, Ryan Smith; Supervisor, John Rautio; Treasurer, Sue Pinnow; Clerk, Becky Smith; Quorum verified: YES

1 Citizen present + Cedar Corp Representatives

Order of Business

- 1. Reading & action on board minutes:** January's meeting minutes were presented by the clerk; no amendments were necessary. A motion to approve the minutes was made by Tom Zelm and was seconded by John Rautio; the motion carried.
- 2. Treasurer's report:** Sue Pinnow presented the treasurer's report. A suggestion was made to officially designate the CD accounts for equipment replacement, which was the idea behind them in the first place. No other discussion was made on the treasurer's report and a motion to accept was made by Tom and seconded by Ryan; the motion carried.
- 3. Review & approve payment of bills due:** The clerk presented a list of the checks to be approved for this month's bills. Mention was made of one for Monarch Paving which we thought had been paid previously, but no record of the payment was found. No late fee is pending, and it was included in this month's bills. Sue also mentioned that the 2nd lump payment on the loan principal had not yet been paid and wondered if it was more desirable to designate it toward road maintenance instead. Tom made a motion to accept this suggestion and John seconded; the motion carried. Ryan made a motion to approve the bills and was seconded by John; the motion carried.
- 4. Road Analysis representative's comments:** Two representatives from Cedar Corporation were present. Essentially the company's purpose is to help WI towns/cities create a database of a town's roads, culverts, bridges, signs, etc. and assess the condition of each. This database can be accessed and updated, as well as provide a history of repairs and replacements. It is similar to the WISLR report, but simpler and more user friendly. Cedar Corporation can also assist towns with accessing and applying for the appropriate state or county grants to fund repairs. The hope is that Cedar Corporation's services would allow Thornapple a more accessible and comprehensive knowledge of its roads and improve its chances of receiving grants. Ryan Smith made a motion to request a quote for the most pertinent services – road/culvert mapping and grant assistance – and was seconded by John Rautio. The motion carried and the representative will be in touch with the clerk for the quote amount.
- 5. Roads report:** Mention was made of possibly putting chevrons on the sharp curve on Sawdust Road. JR wasn't sure the terrain of that particular curve would make the addition feasible.
- 6. Equipment Report:** JR reported that the equipment is still working. The bucket loader has been repaired excellently, but the windshield on the truck has not yet been replaced.

7. **Website details:** No new report was made. The website seems to still be effective in communicating info to the public.
8. **Buildings/Town Hall/Recycling Center:** Sue noted that the recycling center has been extremely busy lately but otherwise had nothing to report.
9. **Citizens' comments:** None
10. **Adjourn meeting:** A motion to adjourn meeting at 9:15 PM was made by Tom and seconded by Ryan; the motion carried.

Next month's meeting will be on: March 10 at 7:00 PM.

Minutes prepared by: Becky Smith

Minutes seen and approved by:

Tom Zelm, Chairman

Ryan Smith, Supervisor

John Rautio, Supervisor