

## Minutes of the Regular Board Meeting of Thornapple Township: May 12, 2026

Chairman Tom Zelm called the meeting to order at 7:00 pm, followed by the Pledge of Allegiance. Open meeting compliance was verified with notice posted in three locations.

### Roll Call

Board members present: Chair, Tom Zelm; Supervisor, John Rautio; Treasurer, Sue Pinnow; Clerk, Becky Smith; Quorum verified: YES

### Order of Business

- 1. Reading & action on board minutes:** A motion to approve the minutes as presented was made by John and seconded by Tom; the motion carried.
- 2. Treasurer's report:** A motion to approve the treasurer's report as presented was made by Tom and seconded by John; the motion carried.
- 3. Review & approve payment of bills due:** The month's bills were reviewed and approved to be paid. The clerk noted that two bills for the corrections facility had been resubmitted even though they were paid, so we need to verify whether those checks were cashed or not. A motion to accept the months bills was made by John and seconded by Tom; the motion carried.
- 4. Board approval for banking transactions:** The treasurer requested board approval for automatic payments on the loan, as well as authority for in-house transfers between the checking and loan, checking and savings, and savings and checking at Cumberland Bank. Tom made a motion to approve the request and was seconded by John. The motion carried.
- 5. Cedar Corporation update:** We did receive an email after the last meeting and the signed contract was sent; however, we need to contact them again and see what is going on with them. Tom will take care of that tomorrow.
- 6. Roads report:** JR reported on the roads. The culvert on Bass Lake needs repair and possibly to be enlarged. We don't know when or how much it will be. There is another on Tinder Road near County P that needs work. The board discussed simply paying the county to do the work as it's near repairs they will already be doing. Tom estimated that it might cost around \$3k and will call and confirm that the county can and will do it, along with a minor ditch repair in the same area. John and JR are working to set up a time for roads inspection.
- 7. Discussion on repairs for Sawdust Road:** We've had difficulty getting a response from Thompson regarding repairs on Sawdust road, and we're still getting estimates for the size and cost of the job. The board is in favor of repairs from the first corner through the second instead of simply patching, plus working on the culvert that is within that stretch. We may need to have a special meeting for approval once the bids are in in order to have the work begin in a timely fashion.
- 8. Equipment Report:** JR reported on equipment. Currently all is running. The boom on the mower will hopefully last through this year, and the windshield repair on the truck is still pending.
- 9. Buildings/Town Hall/Recycling Center:** Nothing to report other than that we still have the wrong size dumpsters for the waste cleanup.

- 10. Citizens' comments:** Tom discussed raising the wages for election workers: currently they earn \$12.50/hour and the chief inspector earns \$15/hour. The board settled on raising the amounts to \$18 and \$22 respectively. John made a motion for the raise and was seconded by Tom. The motion carried.
- 11. Adjourn meeting:** Tom made a motion to adjourn the meeting at 8:16 PM and was seconded by John. The motion carried.

Next month's meeting will be on: June 9 at 7:00 PM.

Minutes prepared by: Becky Smith

Minutes seen and approved by:

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Tom Zelm, Chairman

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Ryan Smith, Supervisor

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John Rautio, Supervisor